DELEGATION REQUEST.....BROWARD COUNTY COMMISSION

Any citizen shall be entitled to be placed on the official agenda of a regular meeting of the Commission and be heard concerning any matter within the scope of the Commission's jurisdiction through a Delegation Request. To make a Delegation Request, fill out this form and return to by mail to **County Administration, Room 409, Governmental Center, 115 S. Andrews Avenue, Fort Lauderdale, Florida 33301**, by email to DelegationRequest@broward.org, or by fax to **(954) 357-7360**. The requestor will be notified of the scheduled appearance date and time. **Please indicate in your Request the manner in which you wish to receive notification.** Back-up materials, if any, must be included with the original Delegation Request in order to allow the Board an opportunity to review the material before the discussion.

A Delegation Request appearance before the Board of County Commissioners is limited to THREE minutes. Up to two other interested person(s) may speak for TWO minutes each.

Hard copies of the agenda will be available in the meeting room, on the day of the meeting, and electronic copies are available in advance at https://www.broward.org/Commission/Meetings/Pages/NextMeetingInfo.aspx.

NAME OF DELEGATION OR GROUP:	**DATE OF REQUEST:**

NAME OF PRIMARY SPEAKER:	**ADDRESS:**	**PHONE NUMBER:** **EMAIL ADDRESS:**
IF ANY, NAME(S) OF OTHER INTERESTED PERSON(S) WISHING TO SPEAK (LIMIT 2):		

Please indicate (X) how you wish to be contacted: Mailing Address ☐ Email ☐

Can action by the County Commission directly and materially affect the subject you wish to discuss? YES ☐ NO ☐

SPECIFIC SUBJECT YOU WISH TO DISCUSS:

Use this space for any explanatory comments you feel necessary.

HAVE YOU EVER CONTACTED ANYONE IN COUNTY GOVERNMENT IN REGARD TO THIS SUBJECT? YES ☐ NO ☐ **IF SO, WHO?** **WHEN?** **WHAT WAS THE OUTCOME?**
MATERIALS FOR COMMISSION'S REVIEW? YES ☐ NO ☐

TO BE COMPLETED BY COUNTY ADMIN. OFFICE ONLY	DATE DELEGATION SCHEDULED:	DELEGATION NOTIFIED? INITIALS: