



Application to Construct a Wastewater Collection/Transmission System

Pump Station in project ☐ Yes ☐ No

Utility Maintenance Provided for Project by ☐ Public ☐ Private

All items MUST be completed in full and typed or printed in ink. All Signatures MUST be original.

Project Information:

Project Name: _____ File No.: _____

Street Address of Project: _____ WWTP: _____

Project Boundaries (if applicable): _____

City: _____ Zip Code: _____

Section: _____ Township: _____ Range: _____ Folio Number: _____

Broward Affordable Housing Certification Reference # (if applicable): _____

Broward Development and Environmental Review (DER) Application # (if applicable): _____

Applicant Information

Applicant Name: _____

Title: _____ ☐ Owner ☐ Officer ☐ Agent (authorization letter needed)

Agency/Corporation: _____

Agency/Corporate Address: _____ Suite: _____

City: _____ State: _____ Zip Code: _____

Telephone No.: _____ E-mail: _____

Engineer of Record

Engineer of Record (EOR): _____

EOR Address: _____ Suite: _____

City: _____ State: _____ Zip Code: _____

EOR Telephone No.: _____ E-mail: _____

Flow Calculations

Use standard descriptions and flows from Broward County Code of Ordinances, Chapter 27, Section 27-201.

☐ Single Family Home ☐ Multi Family ☐ Mobile Home ☐ Other

Other Standard Description: _____

Show Standard Calculation: _____ GPD

Attach a required 8.5" x 11" sketch(s) which clearly delineates all boundaries to be serviced and the specific site location. Define anything of an environmental nature (I.E., wetlands, well fields, contamination, etc.) on or adjacent to the construction site. This information must be kept current with the Environmental Permitting Division (EPD). Attach additional sheets as required.

Checklist for Project Submission

- A. ☐ General Permit:
For publicly maintained sanitary sewer systems, and when designed to all applicable standards, one (1) copy of this application and one (1) copy of the Florida DEP Form #62-604.300(3)(a) Notification/Application for Constructing a Domestic Wastewater Collection/Transmission System. Check the General Permit box on Page 1.
- ☐ Individual Permit:
For privately maintained sanitary sewer systems, projects requiring a Request for Information (RFI) for further staff review, a plant moratorium, dry line, designs other than standard, etc., one (1) copy of this application and the Florida DEP Form #62-604.300(3)(a) Notification/Application for Constructing A Domestic Wastewater Collection/Transmission System. Check Individual box on Page 1.
- ☐ Reuse/Reclaimed Water:
One (1) copy of the application along with the fee (see Page 3, Line 5) payable to the Broward County Board of County Commissioners.
- ☐ The appropriate fee is required, as calculated on Page 3, Line 7, payable to the Broward County Board of County Commissioners.
- B. ☐ One (1) set of standard size engineering drawings no larger than 24" x 36" (folded to 9" x 12" maximum size), along with any other specifications the Engineer deems necessary to show the scope of the project.

Note: Minimum design information requirements:

- 1) Gravity sewers using anything greater than an 8" pipe or any other non-standard design criteria requires justification in writing.
- 2) A sewage pump station requires design calculations which consider superimposed pump curves, flotation calculations, and pipe sizes. Each lift station requires a new application package.
- 3) Any new project generating 10,000 GPD or larger flows into existing sanitary systems will require a study to assure adequate system capacities through the WWTP.
- 4) Existing sewage pump stations which have been in service for more than five years, or are approaching a built-out condition, will require an operational assessment prior to new construction licensing.
- 5) Signage is required in a conspicuous location at the lift station. The print should be a minimum 1" black block letter size and set indelibly to a flat contrasting color surface. It shall read (with appropriate phone numbers inserted) as follows:

FOR EMERGENCIES CALL... (*)*_******
FOR PUMP OUT CALL... (*)*_******
FOR MAINTENANCE CALL... (*)*_******
TO REPORT POLLUTION, CALL Broward County (954)-519-1499

Final certification requires a picture of the signage. Private maintenance also requires a contract between the Applicant and Sanitary Sewage Maintenance Contractor. This contract requires a termination clause.

Wastewater Collection System Construction License Fee Calculation

(Per Broward County Code, Chapter 40.23, effective 10/01/07)

1. Calculate the total length of all sanitary sewer piping (8" and larger), plus any size force main and reuse main piping (Do not include any lengths of the lateral piping 6" and smaller which serve a single building). If various sizes and/or materials have been used, list these assorted sizes, materials, and lengths on an attachment page 4A.

Total linear feet of gravity sewer _____

Total linear feet of force main _____

Total linear feet of reuse main _____

Total linear feet of pipe _____ X \$0.45 = \$ _____

Rounded off to the nearest dollar = \$ _____ (1)

2. Determine number of sanitary manholes plus the number of sanitary conflict manholes.

Total manholes _____ X \$75.00 = \$ _____ (2)

3. New wetwell (Do not include those being refurbished).

New wetwell fee = \$255.00 = \$ _____ (3)

4. Determine the total horsepower per wetwell by adding up all individual pump horsepower in the wetwell. See chart below for applicable fee. Multiple lift stations must complete a separate application package for each station.

Operating condition _____ GPM @ _____ Ft. TDH

Total Wetwell Pump Horsepower _____ Total HP Fee(s) = \$ _____ (4)

TOTAL HORSEPOWER	FEE
> 0 BUT ≤ 5	= \$210.00
> 5 BUT < 15	= \$390.00
≥ 15 BUT < 45	= \$630.00
≥ 45 BUT < 65	= \$795.00
≥ 65 BUT < 125	= \$1,050.00
≥ 125 BUT < 200	= \$1,200.00
≥ 200 PLUS	= \$1,590.00

5. BC-PWESD Fee Total* 1, 2, 3, & 4 (*If total is less than \$315, fee is = to \$315) = \$ _____ (5)

6. Florida DEP Fee (See Below for appropriate fee) = \$ _____ (6)

Florida DEP Form #62-604.300(3)(a) Notice of Intent to Use General Permit = \$250

Florida DEP Form #62-604.300(3)(a) Individual Permit for a Domestic Wastewater

Collection/Transmission System serving less than 10 EDUs = \$300

Florida DEP Form #62-604.300(3)(a) Individual Permit for a Domestic Wastewater

Collection/Transmission System serving 10 EDUs or more = \$500 Reuse

Systems are not delegated to PWESD by DEP, thus require no state fee

7. Total DEP/BC-PWESD Fee* (Total 5 & 6) = \$ _____ (7)

***Submit a check payable to the BROWARD COUNTY BOARD OF COUNTY COMMISSIONERS**

Signatures of Project Principals

The undersigned agree to comply with Chapter 27, Article V, of the Broward County Code of Ordinances. Construction of a sanitary sewer system without a valid Broward County License for Installation of Wastewater Collection/Transmission System is a violation of the Broward County Code of Ordinances, and may be subject to enforcement action resulting in civil penalties and/or fines.

A. Applicant Name/Title: _____

Signature: _____ Date: _____

B. Maintenance

Will any portion of this project be privately maintained? ☐ Yes ☐ No

If yes define limit: _____

NOTE: A Private Maintenance Contract is required at the time of certification, as prepared and signed by the Applicant, Public Utility Representative, and Contractor. The Private to Public maintenance boundaries must be defined, along with the connection point. A termination clause is required, and it must notify the Public Utility Representative and the Public Works and Environmental Services Department (PWESD) at 954-519-1483 of contract changes. In addition, the Applicant must provide a maintenance plan with emergency procedures and appropriate contacts for staff approval.

C. Collection/Transmission System Utility Representative/Title: _____

Signature: _____ Date: _____

Telephone No.: _____ E-mail: _____

Will any portion of this project be maintained by your public utility? ☐ Yes ☐ No

If yes define limit: _____

D. Wastewater Treatment Plant Authority/Title: _____

Signature: _____ Date: _____

Telephone No.: _____ E-mail: _____

E. Professional Engineer Registered In Florida:

I hereby certify that the engineering features of this wastewater collection/transmission system have been designed by me in accordance with Chapter 27 of the Broward County Code of Ordinances and Chapter 62-604 of the Florida Administrative Code.

_____	Name (please type)	_____	Florida Registration No.
Signature of Engineer		_____	Company Name
_____		_____	Company Address
Date		_____	
(Affix Seal)		_____	
	City		Zip

Please submit all application packages to:
Environmental Permitting Division
Domestic Wastewater Licensing Program
1 North University Drive, Mailbox 201 • Plantation, Florida 33324
954-519-1483 • FAX 954-519-1412