



Public Works and Environmental Services Department

CONSUMER PROTECTION DIVISION

Child Care Licensing and Enforcement

One North University Drive, Suite A203, Plantation, Florida 33324 • 954-357-4800

PERSONNEL RECORD

Child Care Provider _____

License/Registration Number _____

Name _____ Phone _____

Address _____ Date of Birth _____ Sex _____

Date of Employment _____ DCF Training Student ID# _____

Emergency Contact _____ Relationship _____

Address _____ Phone _____

CHECK ONE:

☐ Operator / Owner

☐ Infant Teacher

☐ Driver

☐ Director/Assistant Director

☐ Substitute

☐ Other _____

☐ Teacher/Aide

☐ Volunteer

Work Schedule:

Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday

Hours Worked Weekly: _____

Hours Worked Monthly : _____

Please answer the following questions:

1. Have you ever held a child care license with the Department of Children and Families or been registered to provide child care in your home?

_____ Yes _____ No

2. While employed in a child care program, have you ever been the subject of disciplinary action, or been the party responsible for a child care facility receiving an administrative fine or other disciplinary action?

_____ Yes _____ No

If Yes, please explain: _____