

Volunteer Group Leader Responsibilities

- Choose a group leader, request a street to adopt, and sign the Letter of Agreement
- Attend an initial safety meeting and pick up supplies
- Relay the safety information to your group prior to each event
- Organize cleanup event dates and volunteers
- Notify the Keep Broward Beautiful (KBB) Program Supervisor of event dates
- Monitor volunteers during the events and supervise young participants
- Submit an event completion form and release & waiver forms (signed by each volunteer) for each event to KBB Program Supervisor (by mail, fax, phone or e-mail)
- Check to ensure trash bags are removed, if necessary
- Monitor your group's street signs and report any needed repairs to the K.B.B. Program Supervisor
- Complete at least four cleanups per year for a one-year period