



BROWARD COUNTY BOARD OF COUNTY COMMISSIONERS

**HAZARDOUS MATERIAL FACILITY  
CLOSURE NOTIFICATION**

Section 27-355(d) of the Broward County Environmental Protection codes states:

*"Any hazardous material facility, including hazardous material management facilities and hazardous material transfer facilities, which intends to cease operations, initiate a temporary shutdown, transfer its license, or be permanently removed from use or operation, must provide written notification to PWESD at least thirty (30) days prior to initiating such activities."*

**This form may be used to provide the required written notification for facility closures.**

An "Application for Transfer of License" must be submitted when transferring a license to a new owner or operator.

Name of business or facility to be closed: \_\_\_\_\_

Facility owner or operator: \_\_\_\_\_

Facility street address: \_\_\_\_\_ City: \_\_\_\_\_ Zip: \_\_\_\_\_

Facility contact person/title: \_\_\_\_\_ Telephone: \_\_\_\_\_

All the hazardous materials (HM) shall be properly removed and/or disposed of by: \_\_\_\_\_  
(Date all HM's removed)

Will the inspector have access to all parts of the facility? \_\_\_\_\_  
(Yes/No)

If special access arrangements will be necessary, please provide following information:

\_\_\_\_\_  
(Access contact's name) (Title) (Phone number)

\_\_\_\_\_  
(Relationship to closing facility) (Other information for closure inspection)

Is a new business expected to occupy this location after closure of this business? \_\_\_\_\_

Please provide new business information if known: \_\_\_\_\_  
(Owner/operator) (Business name)

Is the closing business relocating in Broward County? \_\_\_\_\_  
(Yes/ No)

If yes: \_\_\_\_\_  
(New street address) (City) (Zip code)

Is the facility expected to have a new owner or operator? \_\_\_\_\_ If yes, instead, please file a transfer of license application.  
(Yes/No)

\_\_\_\_\_  
(Owner/operator signature) (Date)

ATTENTION: Unused license years are refunded only if the facility submits the required notification and passes the closing inspection before the beginning of the year to be refunded or credited. Closures requiring re-inspection are not eligible for refund.

Mail this form to: **ENVIRONMENTAL PERMITTING DIVISION**  
1 North University Drive, Suite 201, Plantation, FL  
33324 PHONE: 954-519-1483 ~ FAX 954-519-1412