Board of County Commissioners, Broward County, Florida

HUMAN SERVICES DEPARTMENT

Family Success Administration Division

Central Family Success Center	North Family Success Center	Northwest Family Success Center	South Family Success Center
900 N.W. 31 Ave, Suite 3000	2011 N.W. 3rd Avenue	10077 N.W. 29th Street	4733 S.W. 18th Street
Fort Lauderdale, Fl. 33311	Pompano Beach, FL. 33060	Coral Springs, FL. 33065	West Park, Fl. 33023
Telephone: 954-357-5001	Telephone: 954-357-5340	Telephone: 954-357-5000	Telephone: 954-357-5650
TTY: 800-995-8770	TTY: 800-995-8770	TTY: 800-995-8770	TTY: 800-995-8770
Hours of Operation:	Hours of Operation:	Hours of Operation:	Hours of Operation:
Monday through Friday	Monday through Friday	Monday through Friday	Monday through Friday
8:30AM to 5:00PM	8:30AM to 5:00PM	8:30AM to 5:00PM	8:30AM to 5:00PM

INFORMATION SHEET

At the Family Success Administration Division, we may assist with emergency financial assistance and other services if required qualifications are met and the proper documentation provided.

Emergency Assistance from Broward County General Funds can only be provided once every twenty-four (24) months and is limited to three (3) payment episodes per lifetime.

QUALIFICATIONS:

1. A written threat of eviction or a written notice of mortgage default or threat of default **in Applicant's Name** or adult household member's name. Utility final or disconnect notice **in Applicant's Name** or adult household member's name. Some funds may not require eviction notices or default notices. Staff will further advise on this requirement.
2. Proof of an unexpected reduction or interruption of household income in the past 180 days, not caused by applicant or adult household member. Reduction or loss of income must be at least 10% of the household monthly income prior to the emergency.
3. Proof of ability to pay basic household expenses prior to the interruption or reduction of income (past income).
4. Proof of ability to continue paying bills if assistance is provided. This can be a written job offer, a benefits award letter, a letter from your employer stating the job is being held pending return to work, etc.
5. Proof of Broward County residency for at least 3 months.

Other guidelines or restrictions may apply. ***All payments are subject to Policy Guidelines and availability of funds ***

DOCUMENTATION:

1. Unexpired picture identification for all household members over the age of 18.
2. Documentation verifying the Social Security number for all household members.
3. Eviction or default notice AND/OR final or disconnect notice for utilities.
4. Current Rental Lease agreement OR Current Mortgage Statement.
5. Proof of past and/or current total household income.
6. Proof of interruption of household income or unexpected expense in the past 180 days.
7. Proof of future household income.
8. Police report dated within 48 hours of incident, if income interruption is caused by theft.
9. Red Cross referral in case of fire.

Note: Additional documents may be requested by the staff.

IMPORTANT INFORMATION:

1. Please be aware that there are documents to review, and the screening process could take more than one phone call.
2. Please be aware that providing documents does not guarantee eligibility.
3. Broward County submits payments directly to the utility company, landlord, or mortgage holder only.

You must complete the Program's Orientation Online at:

https://webapps.broward.org/FSAD_Orientation/

If you meet the requirements to qualify for assistance described in the Online orientation and on this information sheet, your next step is to complete the Online application found at:

https://www8.gvtsecure.com/browardhs/fsad/fsad.aspx

PAYMENTS ARE MADE BASED ON SUPERVISORY APPROVAL, AVAILABILITY OF FUNDS, VERIFICATION OF ALL INFORMATION PRESENTED, VERIFICATION OF PROPERTY OWNERSHIP AND BUSINESS REGISTRATION (IF LANDLORD IS INCORPORATED). WHEN YOU ARE INTERVIEWED, FAMILY SUCCESS STAFF WILL INFORM YOU OF OTHER PROGRAMS AND SERVICES WHICH MAY BE AVAILABLE TO YOU.