

What is the Statement of Responsibilities Regarding Asbestos (SRRA)?

1. Broward County Code, Section 27-180(b), requires that the Statement of Responsibilities Regarding Asbestos (SRRA) be submitted at least 10 working days before starting any renovation or demolition project. The SRRA must be submitted electronically through Broward County's ePermitting system at <https://ePermits.broward.org>.
2. A \$100 SRRA review fee is required for each non-exempt renovation or demolition project at a single site. Owner-occupied residential buildings with four or fewer dwelling units, public schools, and Broward County-owned buildings are exempt from this fee. The authority to collect the SRRA review fee is established in Section 27-180(b) of the Broward County Code of Ordinances and Section 40.23 of the Broward County Administrative Code. However, renovation or demolition projects that are part of an urban renewal or highway construction project remain subject to the National Emission Standards for Hazardous Air Pollutants (NESHAP).

What is the purpose of the SRRA?

Reviewing the SRRA helps ensure that building permit applicants properly address any asbestos concerns before beginning renovation or demolition work. As part of this review, asbestos program staff evaluate the proposed project for compliance with asbestos regulations, including requirements for handling and disposing of asbestos-containing materials.

After the SRRA and all required documentation—such as the scope of work or demolition plans, the DEP Notice of Renovation or Demolition, the asbestos survey, and any applicable fees—are submitted and approved, a Certificate of Submittal is issued to the owner/operator, contractor, or authorized representative.

Will I need to pay a fee for submitting the SRRA for residential buildings with 4 or fewer dwelling units (residential quadplex, triplex, duplex or single family)?

No, residences with 4 or fewer dwelling units (not used for commercial purposes) are exempt from payment of the SRRA fee.

Why is Broward County collecting asbestos demo/renovation fees?

Effective November 1, 2009, all demolition and asbestos renovation notifications require payment of a fee to Broward County at the time the notification is submitted. Non-exempt asbestos demolition or renovation projects are invoiced based on the quantity of Regulated Asbestos-Containing Material reported. Broward County's responsibilities in administering the asbestos program include:

- Ensuring compliance with applicable federal, state, and local asbestos regulations to protect public health and the environment
- Supporting the administrative costs necessary to operate the program
- Funding surveillance activities, site inspections, sample collection, laboratory analysis,

and enforcement actions for non-notified or non-compliant projects

- Ensuring timely payment of fees at the time of notification to prevent delinquencies
- Providing consistent and efficient customer service from the review of notifications, plans, and surveys through field compliance inspections

What projects are exempt from payment of fees?

Residential buildings with four (4) or fewer dwelling units, public schools/colleges/universities, or Broward County owned buildings.

How will the Natural Resources Division (NRD) determine how much I owe for non-exempt demo/renovation projects?

At the time your notification is submitted, an NRD Air Program Staff will review the Notice of Renovation or Demolition. Based on the type of project (such as renovation, demolition, or reroofing), the amount of Regulated Asbestos-Containing Material (RACM) to be removed, the size of the structure or roof, and the applicable fee schedule, NRD will determine the required fee. Contractors may also estimate the fee themselves using the information provided on the notification form.

What forms of payment will be accepted?

Payment must be made online using one of two ePermits electronic payment options: U.S. based bank check or major credit card (payable to Broward County Board of Commissioners).

Where do I submit the 10-day notification form?

Submit the 10-day notification form to the Broward County Natural Resources Division (NRD) via email to AsbestosSurvey-Notice@broward.org, or you may submit it via the [Florida DEP's Business Portal website](#). Fee invoice payments are made directly to Broward County, see above.

Notifications should be sent to the following address:

Broward County Natural Resources Division

Asbestos Program

115 South Andrews Avenue, Room 329H

Fort Lauderdale, Florida 33301

Email submittals to: AsbestosHelp@broward.org.

What happens if a fee is due and it is not submitted at the time of notification?

The notification will not be considered complete. If work proceeds without submittal of the fee, the activity may be subject to enforcement action.

What if I submit the wrong payment amount?

- If the fee submitted with your notification is underpaid, the notification will be considered incomplete until the full required amount is received. If NRD conducts an inspection and determines that the fee was underestimated, you will be required to pay the remaining balance. Failure to do so may result in an after-the-fact (ATF) fee or enforcement action.
- If you overpay, you will have the option to receive a refund or apply the credit toward a future project.

What forms of payment will be accepted?

While payment may be made in person or by mail via a U.S. based bank check, online payment via a major credit card (payable to Broward County Board of Commissioners) is preferred.

Where do I submit the 10-day notification form?

Submit the 10-day notification form to the Broward County NRD via email to AsbestosHelp@broward.org or you may submit it via Florida DEP's website. However, fee invoice payments are made directly to Broward County, electronically via <https://ePermits.broward.org>, or see above for other acceptable form of payment.

Can I submit my notification by mail, express delivery (e.g. FedEx or UPS) or Fax?

Yes. You may submit your notification by mail or express delivery (such as FedEx or UPS). Please note that, for security reasons, we no longer accept faxed notifications or fee payments.

If I am conducting a demolition that has been ordered by the city, am I exempt from payment of the fee?

No. Unless the project is exempt from the NESHAP requirements, or the project is for a public school, college or university, it is subject to payment of the fee.

Where can I find additional information?

A description of the Asbestos Program, including applicable regulations, notification requirements, along with the fee schedule, may be found at [Broward County's Asbestos Compliance website](#).

Additional Frequently Asked Questions concerning asbestos regulations may be found at [Florida DEP's Asbestos website](#).

If you have specific questions, you may call 954-519-0340 or email us at asbestoshelp@broward.org.

Does my facility require a Broward County air quality license or State of Florida air pollution permit?

An owner or operator of any source which emits or can reasonably be expected to emit any air pollutant shall obtain a valid license from the Natural Resources Division (NRD) before beginning construction, modification, or initial as well as continued operation of the source unless exempted pursuant to the [Broward County Code of Ordinances](#).

What is an air pollutant?

An air pollutant is any substance (particulate, liquid, gaseous, organic or inorganic) which if released, allowed to escape, or emitted into the outdoor atmosphere (whether intentionally or unintentionally) may result in or contribute to air pollution per the [Broward County Code of Ordinances](#).

What is the difference between an air quality license and a state air permit?

The NRD issues air pollution licenses to existing and proposed facilities that are considered minor sources of air pollution. These facilities utilize pollution control equipment or control technology to maintain emission levels below threshold limits established by state and federal regulations. License requirements are specified in [Chapter 27, Article IV of the Broward County Code of Ordinances](#).

The NRD issues State of Florida permits under an agreement with the Florida Department of Environmental Protection. These permits contain specific conditions to control air pollution and to comply with air quality regulations in the Florida Administrative Code and the Code of Federal Regulations. State air pollution permits are more complex than Broward County air licenses and require more compliance demonstration, including emissions monitoring and stack testing, routing reporting, and other requirements not necessarily contained in a Broward County air license.

Do all sources of pollution require an air license or state air permit?

Unless a facility is exempt from obtaining an air quality license or a state air permit per exemption criteria contained in state and local air quality regulations, any source of air pollution requires an air license or state air permit (for more information on state air permit requirements and other related websites, visit the [Florida DEP Air Permitting Section](#)).

What is required from NRD to obtain an air license or state air permit?

A Broward County air license application or State of Florida Air Permit application is required in order to process and issue an air license or permit. In addition, the applicable fee is required with each type of application.

Do soil or groundwater remediation systems require an air quality license or state air permit?

Yes. For projects pertaining to remediation of contaminated soil and/or groundwater, the minimum requirement is a Broward County air license.

I'm starting a new business. How do I know if I need an air quality license or state air permit?

If you are not sure if you need an air license or permit, contact the Air Quality Program at 954-519-1270. In addition, the Broward County Urban Planning Division (UPD) conducts environmental reviews of development plans to assess whether environmental licenses or permits are needed. You may contact UPD at 954-357-6634.

What are some examples of facilities that may require an air quality license or state air permit?

The following is a list of example facilities. However, this is NOT an all-inclusive list, nor does it contain all the types of facilities that require an air license or state air permit:

- Water treatment plants
- Wastewater treatment plants
- Dry Cleaners
- Soil and groundwater remediation system projects
- Surface Coating (Spray Painting)
- Concrete batching plants
- Human and animal crematories
- Non-metallic mineral processing plants (rock crushers)
- Printing operations
- Fiberglass Boat Manufacturing
- Halogenated solvent degreasers
- Miscellaneous manufacturing operations
- Petroleum Terminals
- Power Plants
- Landfills
- Resource Recovery Facility
- Pharmaceutical Product Manufacturing
- Solvent Degreasers
- Hot-mix Asphalt Plants
- Wood-working Facilities

In the past, I was never asked to obtain an air license or state air permit, why am I being asked to do so now?

Facilities that have been found, either through the Natural Resources division (NRD) review or inspection, to emit or have the potential to emit air pollutants to the atmosphere are required to obtain an air license or state air permit regardless of whether or not that facility

has had one in the past. This requirement can be found in the [Broward County Code of Ordinances](#).

Who do I contact to renew my air quality license or state air permit?

You may visit the [Air Quality Licensing and Permitting](#) webpage or you may call the Air Licensing and Compliance Section within the Air Quality Program at 954-519-1270. You may apply for a new air license or renew your existing air license via Broward County's website: epermits.broward.org. You will need to download and complete an [Air License form](#) and upload the signed form via the same [ePermits website](#). Additional air quality information can be found on the Air Quality Program page.

Where can I obtain a copy of a facility's air license or state air permit?

You may call the Natural Resources Division main line at 954-519-1270 and ask for Air Licensing and Compliance to request a copy. NRD's permitting, licensing, and compliance files are public records. For state air facility information, visit [FDEP Air](#).

Where can I locate a copy of the Broward County air quality code of ordinances?

An electronic copy of Broward County, Chapter 27, Article IV air regulations and Broward County Ordinances can be found at the [Municode Website](#).

Where can I locate a copy of the State of Florida air quality regulations?

An electronic copy of State or Florida air quality regulations can be found at the [Florida Department of Environmental Protection - Current Air Rules Website](#).

Do mobile operations require an air quality license or state air permit?

At this time, mobile sources of air pollution are not required to obtain air licenses or air permits. Relocatable crushers, referred to as nonmetallic mineral processing plants, are required to be registered as Air General Permits facilities with the Florida Department of Environmental Protection (FDEP).

Does the air quality program conduct compliance and enforcement activities?

Yes. The Natural Resources Division (NRD) conducts inspections of licensed and permitted facilities to ensure compliance with air quality license and permit conditions and regulations. When necessary, enforcement action can occur if air quality regulations are found to have been violated.

What can I do about an indoor air quality concern such as mold or lead?

The NRD does not address indoor air quality related inquiries. For information about mold,

lead or any other indoor air related concern, please contact the [Florida Department of Health – Indoor Air Quality Program](#).

Where can I report Freon being released to the atmosphere?

Concerns or complaints about air conditioning unit gases or freon release can be reported to the [U. S. Environmental Protection Agency \(EPA\) website](#) or by calling 800-296-1996.

Do I need an air permit or an air license?

Broward County requires a State of Florida air permit or Broward County air license prior to constructing, operating, or modifying a facility or unit that emits, or is reasonably expected to emit, any air pollutant unless specifically exempt from permitting. Exemptions are based on industrial categories, operational conditions, and generic emissions thresholds. Exemptions may also be granted on a case-by-case basis if it is determined that emissions will not cause adverse impacts and regulation is not reasonably justified.

For additional air permitting or licensing information, please email: AirLicense@broward.org to request an electronic document containing more detailed information. Please note that the electronic document is in draft form since it undergoes regular updates to help clarify federal, state, or local air program applicable requirements.