Public Works and Environmental Services Department
WATER AND WASTEWATER SERVICES - ENGINEERING
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GUIDELINE FOR PARTIAL RELEASE OF UCP PROJECT

Date: October 1, 2012
Date Last Issued: July 13, 2011
Date First Issued: February 16, 2004

Water and Wastewater Services (WWS) does not automatically grant partial releases for land development projects, meaning releasing a portion of the project for service before all requirements of the Developer Agreement (DA) or Broward County Utility Connection Permit (UCP) have been satisfied. However, WWS will consider written requests from the developer to release portions of a project for service for land development projects on a case by case basis.

The following conditions must be met before WWS will do a partial release:

1. The written request must be received by the WWS Development Coordinator. The request must be accompanied by a site plan of the project specifically designating the portion of the project requested for partial release.
2. The project must be large enough to qualify for partial releases. This is the sole determination of WWS Planning and Development Section.
3. All other items required by the DA/ UCP have been accepted by WWS, including but not limited to, record drawings, affidavits, releases of lien, bill of sale, easements, warranties, bonds and regulatory agency approval.. Record drawing requirements are addressed later in this document.
4. The utility construction covered by the DA/ UCP must be essentially complete for the entire project. Essentially complete means all construction done, tested and accepted by WWS with the exception of these items related to the final lift of pavement, final grading, final adjustment and final placement of concrete, asphalt, landscaping and grading. All water services, fire line services and wastewater services throughout the project must be finished to final grade or extended above final grade and the wastewater services capped off. Those services outside the partial release area that are finished to final grade will be secured in a manner acceptable to WWS. Those services outside the partial release are that are not

finished to final grade will be covered with dirt so they are not exposed. All utilities must be protected from construction operations, and the dirt covering services must be maintained. The first lift of pavement must be in place for the entire project. All manholes, valve boxes, etc. within areas with only the first lift of pavement will have a asphalt ramp installed around them so as to minimize the protrusion of the utility facility above the pavement.

Once the above items 1-3 have been deemed satisfied by the WWS Development Coordinator, he/ she will verify with the WWS Inspector that item 4 has been satisfied. If so, the Development Coordinator will ask for a Partial Final Release Inspection of the area covered by the developer's partial release request. All utility work in the partial release area must be completed in its final form, including final grading and sidewalks within right of way and/or water and wastewater easements where water meters or wastewater cleanouts are located; however the last lift of pavement does not have to be installed to qualify for partial final release.

The Development Coordinator will not issue a partial release letter until a written partial release punch list is received from the WWS Inspector that contains only the need for the final lift of pavement. The partial release letter will contain a "hold harmless" clause requiring the Developer to protect the County from any liabilities resulting from the partial release.

The extent of each partial release is up to the developer. WWS prefers to not do more than three partial releases for a project, and may limit the number of partial releases to less than three for "smaller" projects. In any case, the total Equivalent Residential Units (ERU) partially released will not exceed 75% of the total ERU for the project. Additionally, no further partial releases will be made after 18 months after the first partial release.

Before the final release for the project is processed, the WWS Development Coordinator will obtain a final acceptance of the entire project from the WWS Inspector. Prior to issuing the final acceptance, the Inspector will recheck those portions released earlier and the developer will fix any and all punch list items. If necessary, revised record drawings will be required of the developer.

The County will not pay the developer any monies due the developer until the entire project is released for service.

Record drawings must accompany each developer's request for partial release, and be approved by WWS. Record drawings must be in compliance with "Minimum Drawing Requirements for Piping Projects". The first record drawing submittal shall included the complete information of the first area for partial release and the information for the entire

project for water and/or wastewater systems; except the potable water services, fire line services and wastewater services outside from the area requested for partial release. Subsequent requests for service shall included information approved by WWS in previous releases and all the information for the new area to release. The record drawing for the last partial release should reflect the information for the entire project.